

Restructure Your Budget Workshop

NOTES

> Two Parts of the Budget

INCOME

Tip #1: Make sure you're tapping into all of the _____

Tip #2: Start communicating _____ with your _____

Tip #3: Involve your Finance Team or Stewardship Committee on the _____ side of the budget, not just the _____ side.

> Two Things Donors Should Hear From You on a Regular Basis

What We are Doing to Act _____

What We are Doing to Act _____

EXPENSES

You are the _____ Officer

You need a _____ plan

> Trimming the Budget

Look at _____ operational expenses

Look at _____ expenses

Look at _____ expenses



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> Changes to Staff Pay

Across the board _____

_____ reduction

_____ pay reduction

_____ positions

Be honest with
everyone and use
clear language.

What changes will you make regarding your church's *income* and *expenses*?



What are your next steps as a result of what you learned?

